**Jacob Pilling**

3312 SE 23rd Ave (503) 440-0209

Portland, OR 97202 jacob.pilling@gmail.com

Professional Profile:

Loyal, dedicated employee with history of working hard providing the highest standard of service. Obtained great success through hard work, determination and commitment.

Work Experience:

President/Adviser, Paudra Corp | Portland, OR June 2011 - Present

* Develop and compose business and strategic plans for start-ups and existing businesses.
* Act as client’s Financial Officer: overhaul financial systems, create budgets and maintain records.
* Creation and management of client websites and client information databases.

Area Manager, Sterling Bank | Missoula, MT September 2004 – June 2011

* Directly manage two full-service bank branches
* Ensure compliance with federal, state and bank regulations.
* Weekly coaching for sales and performance improvement.
* Leadership through corporate transition; Business Development; Networking; Outbound Sales

Adviser, Small Business Development Center | La Grande, OR 2005 – 2008

* Developed county-wide business enhancement program for existing businesses.
* Reviewed and helped prepare business and marketing plans.

Specific Skills:

* **Typing**: 80-90 wpm
* **Software:** Microsoft- Excel, Word, PowerPoint, Access; Intuit- Quickbooks, Quicken; Adobe- Photoshop, Illustrator, Acrobat; Filemaker Pro; Web- Wordpress
* **Analytics:** financial underwriting, financial modeling/forecasting, strategic planning, board governance
* **Leadership Training:** Ford Leadership Program, Leadership Missoula

Community Involvement:

* Habitat for Humanity of Missoula Board: student outreach, strategic planning, personnel
* Kiwanis Club Member: John Day, OR; Missoula, MT
* Baseball Coach: 13-15yo (6 years)
* Grant County Fair Board Member
* Grant County Chamber of Commerce: investment, transient room tax, marketing, budget
* Grant County Economic Action Team Board Member

Awards:

* Eagle Scout Boy Scouts of America | 2000
* Impact Manager of the Year Sterling Bank | 2007
* Volunteer of the Year Kiwanis Club | 2008
* Superior Service Award Sterling Bank | 2009